अखिलभारतीयवाक्श्रवणसंस्थान, मैसूर:570 006
ALL INDIA INSTITUTE OF SPEECH AND HEARING: MYSORE - 570 006
Internal Quality Assurance Cell

SH/NAAC/IQAC/2023-24   **17.10.2023**

Minutes of the meeting of Internal Quality Assurance Cell (IQAC) held on 17th October, 2023 at 10.00 am in the Board Room, AIISH

Members present

Dr. M. Pushpavathi Director	Chairperson
Dr. Ajith Kumar U Professor of Audiology Dr. Irfana M Assistant Professor in Speech Sciences	Teacher to represent all level (three to eight)
Dr. Jaya Shankar Jadav Registrar and I/c Chief Administrative Officer	Member (Management Representative)
Dr. Santosh M Professor of Speech Sciences	One of the senior teacher as IQAC coordinator
Mr. Ullas N Bhargav Assistant Gr. III	One clerical assistance

Further, all the heads of the departments and sections were invited to attend the meeting and provide inputs.

Members Absent: Dr. Chandni Jain

ALL INDIA INSTITUTE OF SPEECH AND HEARING: MYSORE - 570 006
Internal Quality Assurance Cell

Dr. Santosh, Coordinator IQAC welcomed the members and presented the action taken on suggestions in the previous IQAC meeting. The results were reviewed by the members.

Sl. No	Agenda	Points discussed	Responsibility
	Review of benchmarks provided in the last meeting	• During the previous IQAC meeting, Dr. Santosh M. presented the benchmarks that were discussed and submitted. Additionally, he mentioned the progress that the Departments/Sections had made on those benchmarks in the last six months. • It was also noted that two meetings discussing student issues had been held by the Academic Section. The director recommended arranging a meeting with the parents following the semester's end. • The director said that the Internal Complaints Committee has invited a resource person to the institute to offer a session on gender equality. It was also said that the internship and placement cell held a workshop on employment prospects and advice on how to get ready for competitive exams. Additionally, Dr. Ramkumar CADO was invited to give a seminar to the students on how to get ready for competitive exams. • Dr. Santosh M brought up the agenda items from the previous meeting, which included holding one national and international workshop or seminar per department annually; the Director expressed concern that it might be too difficult for each department or section to hold one program per year and recommended holding the same event for the entire institute; members also raised issues regarding TA/DA settlement and reimbursement of expenses, to which the Director responded that they would be	Dr. Vasanthalakshmi M S Registrar

		resolved and that no further issues would be raised. • As part of the benchmarks, CADO pointed out that the Administration Section had planned to hold an administrative training program during the vigilance week. • NSS representatives informed that a camp is being organized to screen tribal people. • It was informed to check with Electronics department about the portal at the website to obtain student feedback. • Dr. Santosh M. advised the research coordination section to post the minutes of research advisory committee meetings under the concerned section of the website. • The institute's maintenance problems were discussed in a meeting, and the Dean of Infrastructure was instructed to post the minutes of that meeting in the website under concerned section. • The AIISH Alumnus Award to be introduced by the Chairperson of the AIISH Alumni Association (AAA). It was suggested that AAA constitute a committee to find alumni who have excelled in the field of speech and hearing throughout the course of the past few years.	Mr. Vikram Dr. Prashanth Prabhu Engineering Section Dr. Swapna N
	Presenting of policy documents	• Dr. Santosh M. delivered a presentation of the policy documents created by the Academic Section through a committee chaired by Dr. K Yeshoda. The members in attendance were shown the freshly developed policy documents for "Identifying Slow Learners and Advanced Learners," "Mid-course Improvement on Students' Performance," and "Seed Money for Research." The Director informed that implementing the Seed Money for Research policy was not approved by SFC	

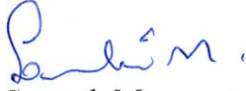|		and advised it be postponed.	
	New set of best practices	• In continuation to the previous meeting, it was informed by Dr. Santosh M that no faculty except Mr. Freddy had given suggestions for new set of best practices of the institute for next cycle of NAAC accreditation. Further, it was asked to the members present to provide few suggestions which are as follows. 1. Monthly public lecture series which provides orientation to the general public which also is one of the vision of AIISH i.e. public education*. 2. Screening camps for tribal community*. 3. Office management system at AIISH.	Dr. Sreedevi and Dr. Sandeep- to prepare a format to collect feedback*
	Value added course	• Dr. M. Santosh brought up the subject of offering the students a value-added course. The NAAC guidelines were presented, and it was explained how to add a course in accordance with them. Dr. S P Goswami advised looking for courses on the ISLRTC website. Dr. Jayashree C Shanbal and Amulya P Rao further suggested that the free online course on Indian Sign Language offered by ISLRTC may be made mandatory for students to complete in order to receive a certificate of completion. Dr. Ajith Kumar U also added that it may be considered as a part of the C1 of Indian Sign Language course paper for the III B.ASLP degree.	Academics section
	Current AQAR status	• The IQAC coordinator told all of the members that the AQAR report for 2021–22 had been successfully submitted and that all of the feedback from NAAC had been taken into consideration. Additionally, a core committee was established, and faculties were named as in-charge and given a criterion to collect data for AQAR 2022–23 from various departments and sections.	
	Other issues	• The director informed the requests received	

		by several faculties for a program to teach reading and writing in Kannada to non-Kannadigas (for both students and faculties), which will be initiated in the coming days. • In addition, the Director advised finding ways to obtain documentation proving that AIISH is the best institute in the nation in the field of Speech and Hearing. The Indian Speech and Hearing Association (ISHA), a national recognized organization with Speech, Language, & Hearing specialists, and magazine surveys were among the few proposals that were suggested.	Dr. S P Goswami and Dr. Ajith Kumar U

Further, the respective staff/faculty and section heads are informed to provide a compliance report on or before 6th January 2024.

The meeting ended with thanks to chair.

Minutes Prepared by,

Dr. Santosh M
Professor of Speech Sciences&
IQAC Coordinator

M. Pushpavathi 31/10

Dr. M. Pushpavathi
Director & Chairperson, IQAC