

अखिलभारतीयवाक्श्रवणसंस्थान, मैसूर:570 006  
ALL INDIA INSTITUTE OF SPEECH AND HEARING: MYSORE - 570 006

SH/NAAC/IQAC/2021-22

03.02.2022

**Minutes of the meeting of Internal Quality Assurance Cell (IQAC) held on  
3<sup>rd</sup>February, 2022 at 11.30am in the Board Room, AIISH**

**Members present**

1.	Dr. M. Pushpavathi Director	Chairperson
2.	Dr. S P Goswami Professor inSpeech Pathlogy Dr. Niraj Kuamar Singh Associate Professor of Audiology Dr. Prashanth prabhu Assistant Professor of Audiology	Teacher to represent all level (Three to eight)
3.	Dr. Ramkumar S Chief Administrative Officer	Member from management
4.	Dr. J. S. Jayasankar Rao Registrar	Few Senior Administrative Officers
5.	Prof. H K Anantha Subba Rao	Consultant
6.	Mr. Madhukar	Consultant
7.	Sri. Pavan and Ms. Deepashri General Secretary and Cultural Secretary	Member (Private Practitioner)
8.	Sri. Md. Ismail and Dr. Kumar	One nominee from employers, industrialists, stake holders
9.	Dr. Santosh M Professor of Speech Sciences	One of the senior teachers as IQAC Coordinator
10.	Mr. Chetan R Assistant Gr. III (Hindi)	OneClerical assistance

At the outset, Dr M. Pushpavathi, Director & Chairperson, welcomed the members and informed Dr. Santosh M., Prof. in Speech Science and Member Coordinator, to present the agenda and activities. Dr. Santosh M welcomed the members and presented the action taken on suggestions in the previous IQAC meeting. Following the presentation, chairperson invited the suggestions from the members.

### Confirmation of the minutes of the previous meeting and action taken

All members enormously appreciated the step taken by the institute for safeguard the students in view of ongoing Covid 19 pandemic.

Sl. No	Previous meeting minutes	Action Taken
1	Chairperson informed that and SOP committee headed by Dr. H. Sundararaju, Prof. of ENT has been formed to address all the Covid 19 related issues. The committee has formulated relevant guidelines for functioning of Clinics & Classes.	The committee met and formed guidelines and SOP to be followed by the staff and students of AIISH following the guidelines issued by the Ministry of Health and Family Welfare.
2	Academic coordinator informed that, all classes are running smoothly in various online platforms. Further, Dept. of Electronics is in the process of procuring dedicated software for online classes.	For smooth functioning of online classes, webex platform was procured.
3	Chairperson instructed the Academic coordinator and Registrar to explore the various options available to admit the students to UG & PG courses. Academic coordinator informed that considering the current situation it is not possible to conduct the entrance examination in offline mode. He further, informed that the students may be admitted based on the marks of the qualifying examination or through online entrance examination mode. Chairperson asked the Academic coordinator to explore both the possibilities.	The entrance examination for UG and PG courses is online based.

### **Human Resources:**

- Chairperson informed the IQAC coordinator to conduct a faculty development program for all the faculties of AIISH to enrich their skills.
- The IQAC coordinator presented the academic performance of the students in the previous academic year. In all the course the pass percentage was more than 95%. Members congratulated the students and appreciated the efforts put forth by the faculty members in achieving the results.
- The IQAC coordinator asked all the faculties to undergo training regarding e-content development and delivery.

### **Research:**

- The chairperson informed the research advisory committee to look into the guidelines of research related activities, ARF project and other related activities at the institute and modify if needed.
- The chairperson brought to the notice of the members present regarding the ARF project proposal and informed all the HODs to circulate among the faculties of the department and encourage for active participation. Further, members were asked to collaborate with other institutions for writing project proposals.

### **Miscellaneous**

- All the members present were informed about the scoring provided by NAAC for 2<sup>nd</sup> cycle of accreditation. The HODs and the members of the committee opined to appeal for re-evaluation as the scores provided by DVV and peer team visitors were not satisfactory.

The meeting ended with thanks to chair.

Minutes Prepared by,

Dr. Santosh M

Professor of Speech Sciences &

IQAC Coordinator

*M. Pushpavathi*

Dr. M. Pushpavathi

Director & Chairperson, IQAC