



All India Institute of Speech and Hearing, Manasagangotri, Mysore – 570 006
Guidelines for AIISH Research Funding (ARF) Scheme (Version 3; w.e.f : 20.02.2024)

Sl.No.	
1.	Preamble
	<p>AIISH Research Fund (ARF) was established in 2000-01 to encourage the faculty/technical staff of the institute to do research. ARF was visualized to address the following satisfactorily:</p> <ul style="list-style-type: none">a) Not much extramural funding was available for research in the field of speech and hearing in those days. Hence, the staff of the institute needed funds for research.b) Many a time, it is necessary to conduct a pilot study before submitting a comprehensive research proposal to an external funding agency. Getting funds for such pilot studies was otherwise impossible.c) It was also necessary for AIISH to involve professionals in speech and hearing related fields, particularly those working in public institutions, and encourage interdisciplinary research. <p>The new guidelines of the scheme shall be as follows:</p>
2.	Objectives
	<p>The objectives of the ARF funding scheme are to promote</p> <ul style="list-style-type: none">a) Basic and applied interdisciplinary research in the field of communication sciences and disorders, through funding and collaborative, interdisciplinary and multidisciplinary research within and outside countryb) Translational research in the area of communication sciences and disordersc) Indigenous Research in the context of multilingualism, diverse culture, literacy, economic status and habits etc.d) Pooling of technology and expertise available in the Indian and global contexts in the areas of communication sciences and disorders.

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	<p>e) Research to advance knowledge and information base in the field.</p> <p>f) Evidence-based practice in the field communication sciences and disorders</p> <p>g) Dissemination of information through scientific publications and conferences at national and international level.</p> <p>h) Development of Indigenous tools, tests, Products, Service Models, Protocols and Strategies.</p>
3.	Eligibility
	<p>a) Group A and technical staff of AIISH and other professionals possessing a minimum of post-graduation and working in educational / research institutions in the area of communication sciences and disorders and its related fields are eligible to apply for research grants from ARF.</p> <p>b) Members of the faculty from institutions other than AIISH must have a member of the faculty or clinical/research staff at AIISH, Mysore as a principal investigator (PI) while applying for grants.</p> <p>c) Members of the faculty can have a maximum of three ARF Sanctioned/Initiated projects at any point of time. They can serve as PI for a maximum of two ARF projects at a time. The project is deemed to be completed only after the submission of the initial/first completion report.</p> <p>d) No New ARF Proposals will be entertained, if the PI at AIISH is left with less than 3 years of regular service.</p>
4.	Grants
	<p>1. Duration and value of grants</p> <p>a) The duration of the projects undertaken under this fund can be maximum up to three years</p> <p>b) The grant for each project shall not exceed Rs. 10 lakhs per year and the total amount for each project shall not exceed Rs. 30 lakhs. Further, the overall grants for ARF projects shall not exceed Rs. 2 crores in a financial year.</p> <p>c) Grants will be allocated under the following heads only:</p> <ul style="list-style-type: none"> (i) Man power (research officer/ associate salaries) (ii) Spares/Accessories/Consumables/software/licensing (iii) Travel for collecting data outside AIISH (iv) Software development/consultation/honorarium/ products, (v) Article processing charges (APC) (vi) Contingencies (vii) Conferences/seminar participation (TA/DA/Registration fees) for PI and co-investigator (CI) from AIISH

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d) PI can request for the re-appropriation of the grants within the sanctioned budget.

2. Scope of the grant

a) Provision can be made for payment of Rs.20000/- p.m. as fellowship for a maximum period of two months to the principal investigator during the course of the project provided, they stay and work at AIISH. The above amount shall be part of the salary component in the project budget and no additional grants would be made available for this purpose.

b) Total consultancy/honorarium paid to professionals cannot exceed 15 percent of the total project grants.

d) No "Institute overhead" will be provided from AIISH Research Fund.

3. Processing of grant applications

a) Applications, in the prescribed format (Enclosure 1 with Part A & part B), shall be submitted to the office of the Director, AIISH, Mysore whenever it is called for. There is no need to submit an ethical clearance certificate at the proposal stage. The application with research proposal submitted under the funding scheme is strictly routed through proper channels, failing which the application is deemed to be rejected for the scheme

b) Applications that are incomplete or unsatisfactory in any regard shall be rejected and returned to the applicant for rectification and resubmission.

c) Applications shall be submitted by the investigator with an understanding that the same proposal has not been or will not be simultaneously submitted for funding to another agency.

d) The investigators should wait for 4-6 months from the date of submission to get a final decision on the proposal.

e) The proposals will be subjected to peer review by a panel of internal and external experts. The comments suggested by them will be verified for compliance by the Committee for Product Development, Monitoring, and Commercialization at AIISH.

f) Based on the revised proposal, the monitoring committee will make a recommendation on acceptance or non-acceptance of the proposal for funding. External reviewers will be paid an honorarium from the ARF funds.

h) Recommended proposals will be placed for ethical approval. The investigator should submit all the required material as stipulated by the Ethical guidelines of the institute.

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	<p>i) The project proposal should be also verified with AIISH Patent cell for IP Identification/verification. PI of the Proposal can discuss with the Patent cell of AIISH to know the potential IP from the proposed proposal. This information should be provided to the Research and Development Cell (RDC).</p> <p>j) Project initiation would begin with the date of joining of the research officer.</p>
5.	Evaluation
	<p>a) Quarterly reports shall be submitted by the PI of the project</p> <p>b) The PI is required to submit the initial project report of the project within 60 days from the closure of the Project. The investigators at AIISH shall be held fully responsible for complying with this condition.</p> <p>c) The PI should also submit the data of the project along with the initial project report.</p> <p>d) The PI shall do a presentation of the completed project report to the Committee for Product Development, Monitoring, and Commercialization at AIISH.</p> <p>e) The committee would provide their comments/suggestions on the project after the presentation. The PI should submit the revised project report along with the compliance report.</p> <p>f) The revised project report will be checked for the compliance by the Committee for Product Development, Monitoring, and Commercialization at AIISH.</p> <p>g) The project report may be sent back to PI for further revisions, if any, before it is accepted.</p> <p>h) Along with the final report, the PI shall also submit the checklist (Enclosure 2) in order to ensure that all required documents are submitted. A blueprint of a scheme(s) to implement and make use of the results of the study is also to be submitted. However, AIISH, Mysore has absolute rights to decide on the manner in which the result of the study shall be disseminated or used keeping in view the larger interests of the public and the institute.</p>
6.	Publications
	<p>a) In the case of collaborative research, the patent clause as in the Collaborative Research Agreement-CRA (F/NF) is applicable.</p>

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	<p>b) It is mandatory to publish or at least two attempts to publish one research paper in a peer-reviewed journal or at least one IP filing (Patent/Copyright filing) from the project. Project completion certificate shall be issued only after fulfilling the above mentioned conditions. If not, the PI and Co-PI will not be allowed to submit another project proposal.</p> <p>c) The investigators are required to take prior permission from the competent authority for conference presentations resulting out of the project proposal.</p> <p>d) Publications based on work carried out through intramural funding should acknowledge the support received from AIISH.</p>
7.	Interpretation
	The decision of the Director, All India Institute of Speech and Hearing, Mysore is final and binding in the interpretation of these rules and regulations. Similarly, on all other issues not mentioned in these rules and regulations, the decision of the Director of AIISH, Mysore shall be final and binding on all.
8.	Responsibilities of the Principal investigator and/or collaborating institution
	<p>a) The PI/CI/Research Officer is also required to sign the Non-Disclosure Agreement (NDA) in the prescribed format (Enclosure 3) before initiating the project.</p> <p>b) In case PI/CI discontinues, respective PI/CI to assign the responsibility to another investigator, with approval from heads of both institutes.</p> <p>c) The collaborating institution (institution where CI works) shall give an undertaking, at the time of application (Enclosure 4), that it will extend all support as well as additional infrastructure for completion of the study.</p> <p>d) The collaborating institution should do everything possible to disseminate the results of the study and implement schemes/projects to utilize the results of the study, wherever applicable.</p> <p>e) The collaborating institute should sign a Collaborative Research Agreement - CRA(F/NF) with AIISH specifying the guidelines and roles and responsibilities. (Enclosures 5 with Instructions, CRA-F and CRA-NF)</p>
9.	Miscellaneous
	<p>a) The Institute retains ownership of the results of, and the products of the study, including all forms of IP, publications, thereof and the benefits would be shared between the collaborating institute as mentioned in the collaborative Research Agreement (CRA-F/NF)</p> <p>b) These modified guidelines shall come into force with effect from 20th February 2024.</p>

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AIISH, Mysore