



ALL INDIA INSTITUTE OF SPEECH AND HEARING: MYSORE-06
अखिल भारतीय वाक् श्रवण संस्थान, मैसूर - 06

Ref: SH/DRD/3rd core comm mtg/2022-23

Date: 26.04.2022

Minutes of the meeting of the Core-Committee on Article processing charges, collaborative research agreement with and without financial implications, JRF rules and regulations, PI role in Project - reg.

Date: 26.04.2022, Time: 2.00 pm - 3.30 pm, Venue: Seminar Hall, Academic Block

Members Present:		
1.	Dr. P Manjula, Dean Research & Prof. of Audiology	Chairperson
2.	Dr. Ajish K. Abraham, prof. of Electronics & Acoustics	Member
3.	Dr. S.P Goswami, Prof. of Speech-Language Pathology	Member
4.	Dr. Animesh Barman, Prof. of Audiology	Member
5.	Dr. Sreedevi N, Prof. of Speech Sciences	Member
6.	Dr. Ajith Kumar U, Prof. of Audiology	Member
7.	Dr. Nisha K.V, Scientist B	Member-Secretary
Member absent: None		

The Chairperson welcomed the members and briefed them on the agenda. The proceedings are given below:

Sl. No.	Agenda	Proceedings
1.	To prepare guidelines towards article processing charges (APC) for publications.	The members deliberated on the guidelines for the APC and the guidelines suggested are compiled (<i>in Appendix 1</i>)
2.	To discuss on a few discretionary opportunities for PI of the extramural projects (research officer selection, approved fund utilization).	<p>The members agreed that the PI be given the opportunity to decide on the research officer (RO) suitable for their project in case of extramural grants. The PI will provide the requirements of their project research officer, which will be duly hosted on the institute website. The interested candidates will be asked to send their CVs to the Email IDs of the PI, who will have the sole responsibility of structuring the scrutiny process and conduct an interview for the RO selection. The document of such an advertisement followed in NIMHANS, Bangalore is attached (<i>Appendix 2</i>).</p> <p>Regarding the utilization of the approved grants, though it was suggested by a few members that a separate bank account can be created for each project in the name of PI, who will receive and manage funds, which can be utilized as per the guidelines of the DST or any extramural project.</p>

(*) The letter attached is for JRF. The process of interview shall be transparent and the guidelines (weightage for marks obtained in the PG or any other / interview) shall be clearly decided for all extramural projects. It can not be individual P.I's.

		However, the other members opined that maintenance of accounts in that case will be difficult.
3.	Terms and conditions for AIISH JRFs including leaves permissible for JRFs per month.	The rules for AIISH JRFs including the permissible leave were discussed and the draft of the suggested modifications were incorporated in the official document (<i>in Appendix 3a: Revised AIISH JRF Terms & Conditions, 2022, and in Appendix 3b: Terms for contingency amount</i>) The letter for award of JRF can be issued once the candidate is selected. However, the fellowship amount for JRF should be initiated after the JRFs clear the course work. As there can be instances wherein the candidates / JRF may not complete the course work successfully.
4.	Terms and conditions for funding from host/collaborating institute which is located in other countries	Dr. Ajish Abraham informed that, on enquiry the ministry had informed that permission from Ministry is required for accepting funds from abroad. Supporting document is enclosed (<i>in Appendix 5</i>).
5.	Data collection on our institute students	The members opined that the onus is on the researcher who should collect informed consent from participant to collect the data. No confidential information (emails, contact numbers) of the stake-holders of AIISH can be shared through AIISH.
6.	Finalizing collaborative research agreement with and without financial implications (CRA-F & CRA-NF)	The members opined that the information in the drafts CRA-F and CRA-NF seems fine and the same can be finalized. (<i>in Appendix 4a and 4b</i>)

The meeting ended by thanking the members.

Minutes prepared by Dr. Nisha K. V

Members	Signatures
Dr. Ajish K. Abraham, prof. of Electronics & Acoustics	<i>[Signature]</i>
Dr. S.P Goswami, Prof. of Speech-Language Pathology	
Dr. Animesh Barman, Prof. of Audiology	<i>[Signature]</i>
Dr. Ajith Kumar U, Prof. of Audiology	<i>[Signature]</i>
Dr. Sreedevi N, Prof. of Speech Sciences	<i>[Signature]</i>
Dr. Nisha K.V, Scientist B	<i>[Signature]</i>

Dr. P. Manjula, Prof. of Audiology & Dean R&D
Chairperson – Core committee (R&D)

Approved / Not Approved

⑥ 4a & 4b → CRA-F & CRA-NF → pl. get vetted by 1/2 CAD & 1/2 IAC →

2/2

③ Is there any stipulated duration by which the course work has to be completed? This is important as the candidate (JRF) might have to wait till the course work result is announced which may take 5-6 months. (from the admission to declaration of results)

[Signature]
13/6/22