



ಅಖಿಲ ಭಾರತ ವಾಕ್ ಶ್ರವಣ ಸಂಸ್ಥೆ - ೫೨೦೦೦ ೬
अखिल भारतीय वाक् श्रवण संस्थान :मैसूरु - 570006

ALL INDIA INSTITUTE OF SPEECH & HEARING: MYSORE – 570006

An Autonomous body under the Ministry of Health and Family Welfare,
Govt. of India, Manasagangothri, Mysore – 570 006

ಫೋನ್ /Phone: 0821-2502000/ 2502100, www.aiishmysore.in

ವಿಜ್ಞಾಪನಸಂಖ್ಯಾ / ADVERTISEMENT No. 09/2022

ದಿನಾಂಕ/Dated: April 28, 2022

निदेशक, अ भा वा श्र सं, मैसूरु, द्वारा संस्थान में यथा निम्नांकित पदों की नियुक्ति भर्ती हेतु आवेदन आमंत्रित किए जाते हैं। / The Director, AIISH, Mysore invites applications for the following posts to be filled on deputation basis at the Institute as detailed below:

| पद कोड/ Post Code | पद का नाम / Name of the Post | पद की संख्या / No .of Posts | वर्ग / Category |
|----------------------|---------------------------------|--------------------------------|-----------------|
| 1 | Chief Administrative Officer | 01 | Deputation |

Chief Administrative Officer

| | |
|-----------------------------------|---|
| Method of Recruitment: Deputation | |
| Age | Below 56 years |
| Period of Deputation | Initially for a period of 1 year likely to be extended on yearly basis |
| Scale of Pay | PB-3 Rs. 15600-39100 + GP Rs. 7600/- (Level 12 of pay matrix under VII pay commission). |
| Eligibility | Transfer on deputation of officers holding analogous post or at least 5 years continuous regular service in the Grade pay of Rs.6600/-. |
| Desirable Qualification | Knowledge of Computer Applications / Management Information System |

General Instructions for Deputation:

A] Cadre Authorities / Head of the Department are requested to forward the applications of eligible and willing candidates duly signed by the candidate and countersigned by the Head of Office or an officer authorized, to sign on his behalf in the pro forma along with the following documents whose services can be spared for taking up the assignment within one month from the date of intimation about their selection:

1. Cadre/department Clearance/Specific No Objection Certificate.

2. Photocopies of the Annual Confidential Reports/ Annual Performance Appraisal Reports of the candidate for the last five years duly attested by an Officer not below the rank of Under Secretary to the Govt. of India;
3. Integrity Certificate (IC) to be signed by an Officer not below the rank of Deputy Secretary to the Govt. of India (format enclosed);
4. Vigilance Clearance (VC) indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned (format enclosed);
5. Documents for Age proof and proof for essential qualification (All marks cards including graduation certificate).
6. List of major/ minor penalties, if any, imposed on the candidate during the last 10 years OR No Penalty Certificate, as the case may be. (format enclosed).

B] The terms of deputation including pay and allowances shall be governed by the provisions laid down in DoPT OM No.6/8/2009-Estt (Pay II), dated 17.06.2010 and other orders / guidelines issued in this regard from time to time.

C] Age limit for the posts mentioned above, the candidates should be below 56 years of age as on the closing date of application.

D] Being deputation posts, private candidates are not eligible to apply. AIISH reserves the right not to fill all or any of the vacancies or to withdraw the advertisement at any time without assigning any reasons.

E] Competent Authority reserves the right to relax the qualification / experience for outstanding and exceptionally deserving candidates.

Interested candidates who meet the requirement, may **send their Applications** along with above documents to Office of the Chief Administrative Officer, All India Institute of Speech and Hearing, Manasagangothri, Mysore-570006 **on or before** 13/6/22 **at 5.30 PM.**

Advt. No. 09/2022
Date: 28.04.2022

M. P. Phaneendra
निदेशक/DIRECTOR

**FORMAT OF VARIOUS CERTIFICATES REQUIRED TO BE ENCLOSED ALONG
WITH THE APPLICATION OF CANDIDATE WHO IS APPLYING FOR
DEPUTATION**

INTEGRITY CERTIFICATE

After scrutinizing the Annual Performance Appraisal Reports of Shri/Smt./Ms. _____ who has applied for the post of *<name of post applying for>* in the All India Institute of Speech and Hearing, Mysore for deputation, it is certified that his/her integrity is beyond doubt.

*(To be signed by an Officer of the
rank of Deputy Secy. or above)*

Name & Office Seal:

Date:

NO PENALTY CERTIFICATE

Certified that no minor/ major penalty has been imposed on Dr./Shri/Smt./Ms. _____ who has applied for the post of *<name of post applying for>* in the All India Institute of Speech and Hearing, Mysore for deputation, in the past.

(Authorized signatory)

Name & Office Seal:

Date:

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE
COMMENTS/CLEARANCE SOUGHT**

(To be sought and signed by the CVO or HOD)

1. Name of the Official (In full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into service :
6. Service to which the officer belongs :
Including batch /year cadre-ete :
7. Positions held :

(During the ten preceding years)

| Sl. No. | Organization | Designation & Pace of Posting | Administrative /Nodal Ministry/Deptt. Concerned (In case of officers of PSUs etc.,) | From | To |
|---------|--------------|-------------------------------|---|------|----|
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Date:

(Name & Signature)

**VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE
COMMENTS/CLEARANCE BEING SOUGHT**
(To be furnished and signed by the CVO or HOD)

| | | |
|-----|--|--|
| 8. | Whether the officer has been placed on the agreed list Or “List of Officers of Doubtful Integrity”? (If yes details to be given) | |
| 9. | Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, the date of imposition and details of penalty? (*) | |
| 10. | Whether any punishment was awarded to the officer during the last 10 years and if, so, with what result? (*) | |
| 11. | Is any disciplinary /criminal proceedings or charge sheet pending against the officers, as on date (if so, details to be furnished –including reference no., if any of the commission) | |
| 12. | Is any action contemplated against the officers as on date? (If so, details to be furnished) (*) | |
| 13. | Whether any complaint is pending against the officer? (If so, details to be furnished) | |

Date

(Name and Signature)

(*) if vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter